

# **Republic of Uganda**

### **Ministry of Health**

## Jinja Regional Referral Hospital

## Bidding Document for

Framework Contracts for Supplies or Services

**Subject of Procurement:** Supply of Assorted Laboratory Reagents for Private wing

Procurement Reference Number: JRRH/SUPLS/2025-26/00064

**Procurement Method:** Open domestic Bidding

Date of Issue: 8th April2025

# **Section 1. Instructions to Bidders**

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| Instructions to<br>Bidders<br>Reference | Data relevant to the ITB   |  |  |
|---|--|--|--|
|   | A. General   |  |  |
| ITB 1.1                                 | The Procuring and Disposing Entity is: Jinja Regional Referral Hospital  |  |  |
| ITB 1.1                                 | The subject of procurement is a framework contract for: Assorted Drugs<br>and Sundries for Private Wing for a period of Eighteen months.   |  |  |
| ITB 1.1                                 | The Procurement Reference number of the Bidding Document is : JRRH/SUPLS/2025-26/00064   |  |  |
| ITB 1.1                                 | The number and identification of lots comprising this Bidding Document<br>is: NA<br>The proportion of each Lot that a Bidder may bid for is: NA<br>The minimum and maximum number of Lots a Bidder may bid for is:   |  |  |
| ITB 5.5                                 | The Bidder is required to include with its Bid, documentation<br>from the Manufacturer of the Supplies, that it has been duly authorised to<br>supply, in Uganda, the Supplies indicated in its bid by submitting the<br>Manufacturers Authorisation Form in Section 4 Bidding Forms.                |  |  |
|   | B. Bidding Document  |  |  |
| ITB 7.1                                 | For clarification purposes only, the Procuring and Disposing Entity's<br>address is:Attention: Head Procurement & Disposal UnitStreet Address:Bax RoadFloor/Room number:Town/City:JinjaPostal Code/PO Box No:43Country:0772527049Facsimile number:UnitElectronic mail address:mutebeliving@gmail.com |  |  |

# Section 2. Bid Data Sheet

| Instructions to<br>Bidders<br>Reference | Data relevant to the ITB   |  |
|---|--|--|
| ITB 7.1                                 | The Procuring and Disposing Entity will respond to any request for clarification provided that such request is received no later than 16 <sup>th</sup> April 2025  |  |
|   | C. Preparation of Bids   |  |
| ITB 10.1                                | The medium of communications shall be in writing.  |  |
| ITB 10.2                                | The language for the bid is English.   |  |
| ITB 11.1(h)                             | <ul> <li>The Bidder shall submit with its bid the following additional documents:</li> <li>Specific Powers of attorney,</li> <li>Income Tax clearance,</li> <li>NDA operational Licence</li> <li>Certificate of Incorporation</li> <li>NSSF certificate obtained one months before bid submission deadline</li> <li>Attach purchase orders/contracts of Laboratory reagents supply to specifically Government Hospitals worthy 150 M (One Hundred Fifty Million) for the last 2 years</li> <li>Audited financial statements/books of accounts for the last 2 years i.e 2023,2024</li> <li>Trading licence</li> </ul> |  |
| ITB 13.1                                | Alternative Bids SHALL NOT be permitted.   |  |
| ITB 14.5                                | The Incoterms edition is: 2020   |  |
| ITB 14.6(a)(i)                          | For Supplies, the Bidder shall quote prices using the following Incoterms  |  |
| ITB 14.7                                | The prices quoted by the Bidder shall be:  |  |
| ITB 15.1(a)                             | For Supplies or Services originating in Uganda the currency of the bid shall be: <b>UGX</b>  |  |
| ITB 15.1(b)                             | For Supplies or Services originating outside of Uganda the currency of the bid shall be: <b>UGX</b>  |  |
| ITB 20.1                                | The bid validity period shall be <b>30<sup>th</sup> June 2025</b> .  |  |
| ITB 21.1                                | A Bid Security is required.  |  |

| Instructions to<br>Bidders<br>Reference | Data relevant to the ITB   |  |  |  |  |
|---|--|--|--|--|--|
|   | Where a Bid Security is required, the amount and currency of the Bid<br>Security shall be an unconditional guaranty of Ugx 500,000 (Five<br>Hundred Thousand Shillings Only) from a recognised bank valid up to<br><b>29<sup>th</sup> July 2025</b>  |  |  |  |  |
| ITB 21.2 (d)                            | Other types of acceptable securities are:  |  |  |  |  |
| ITB 22.1                                | In addition to the original of the Bid, the number of copies required is: 02   |  |  |  |  |
| ITB 22.2                                | The written confirmation of authorisation to sign on behalf of the Bidder shall consist of: <b>Specific Powers of attorney</b>   |  |  |  |  |
|   | D. Submission and Opening of Bids  |  |  |  |  |
| ITB 24.1                                | For bid submission purposes only, the Procuring and Disposing Entity's a<br>Attention: <b>Head of Procurement and Disposal Unit</b><br>Street Address: <b>Bax Road</b><br>Floor/Room number: <b>PDU</b><br>Town/City: <b>Jinja</b><br>Postal Code:<br>Country:<br>The deadline for bid submission is:<br>Date: 30 <sup>th</sup> April 2025<br>Time (local time):11:00 am |  |  |  |  |
| ITB 27.1                                | The bid opening shall take place at: <b>Hospital Board Room</b><br>Street Address: <b>Bax Road</b><br>Floor/Room number:<br>Town/City : <b>Jinja</b><br>Country: <b>Uganda</b><br>Date: 30 <sup>th</sup> April 2025<br>Time: 11:30 AM  |  |  |  |  |
|   | E. Evaluation of Bids  |  |  |  |  |

| Instructions to<br>Bidders<br>Reference | Data relevant to the ITB  |  |  |
|---|---|--|--|
| ITB 34.1                                | The currency that shall be used for financial comparison purposes to<br>convert all bid prices expressed in various currencies into a single<br>currency is: <b>Uganda Shillings</b><br>The source of exchange rate shall be: <b>Bank of Uganda</b><br>The date for the exchange rate shall be: <b>Date of Evaluation</b> |  |  |
| ITB 35.1                                | Margins of preference apply.<br>If a margin of preference applies, the application methodology and the<br>level of margin shall be as stated in Section 3 Evaluation Methodology<br>and Criteria.   |  |  |
|   | F. Award of Contract  |  |  |
| ITB 41.1                                | The percentage by which the estimated quantity or minimum value may<br>be increased is: <b>40%</b><br>The percentage by which the estimated quantity or minimum value may<br>be decreased is: <b>40%</b>  |  |  |

# Section 3. Evaluation Methodology and Criteria

Procurement Reference Number: JRRH/S/2017-2018/00003

### A Evaluation Methodology

#### 1 Methodology Used

1.1 The evaluation methodology to be used for the evaluation of bids received shall be according to the type of procurement namely; Technical Compliance Selection for Supplies and Non-Consultancy Services and Quality and Cost Based Selection for Consultancy Services.

#### 2 Summary of Methodology

- 2.1 The Technical Compliance Selection methodology recommends the lowest priced bid, which is eligible, compliant and substantially responsive to the technical and commercial requirements of the Bidding Document, provided that the Bidder is determined to be qualified to perform the contract satisfactorily.
- 2.2 The Quality and Cost Based Selection methodology recommends the highest scoring bid, which is eligible and substantially responsive to the technical and commercial requirements of the Bidding Document, provided that the Bidder is determined to be qualified to perform the contract satisfactorily.
- 2.3 The evaluation shall be conducted in three sequential stages
  - (a) a preliminary examination to determine the eligibility of bidders and the administrative compliance of bids received;
  - (b) a detailed evaluation to determine the commercial and technical responsiveness of the eligible and compliant bids; and
  - (c) a financial comparison to compare costs of the eligible, compliant, responsive bids received and determine the best evaluated bid.
- 2.4 Failure of a bid at any stage of the evaluation shall prevent further consideration at the next stage of evaluation. Substantial responsiveness shall be considered a pass.

### **B** Preliminary Examination Criteria

#### 3 Eligibility Criteria

- 3.1 The eligibility requirements shall be determined for:-
  - (a) Eligible Bidders in accordance with ITB Clause 4; and
  - (b) Eligible Supplies or Services in accordance with ITB Clause 5.
- 3.2 The documentation required to provide evidence of eligibility shall be:-
  - ((a) a copy of the Bidder's Trading licence or equivalent of 2017;
  - (b) a copy of the Bidder's Certificate of Registration or equivalent;
  - (c) a copy of the Bidder's income tax clearance certificate or equivalent addressed to Jinja Regional Referral Hospital;
  - (d) a copy of the Bidders VAT registration or equivalent;
  - (e) a statement in the Bid Submission Sheet that the bidder meets the eligibility criteria stated in ITB 4.1;
  - (f) a declaration in the Bid Submission Sheet of nationality of the Bidder;
  - (g) a completed Price Schedule. This should contain the declaration of the origin of the supplies for Supplies;
  - (h) a statement in the Bid Submission Sheet that the Bidder has no conflict of interest;
  - a declaration in the Bid Submission Sheet that the Bidder is not under suspension by the Public Procurement and Disposal of Public Assets Authority;
  - (j) Certificate of compliance with National Drug Authority

(K) Trading licence 2017

#### 4 Administrative Compliance Criteria

4.1 The evaluation of Administrative Compliance shall be conducted in accordance with ITB Sub-Clauses 32.3 and 32.4.

### C Detailed Evaluation Criteria

#### 5. Commercial Criteria

- 5.1 The commercial responsiveness of bids shall be evaluated in accordance with ITB Clause 33. The criteria shall be:
  - (a) acceptance of the conditions of the proposed contract;
  - (b) acceptable response time to call-off orders;
  - (c)

#### 6 Technical Criteria

- Should have been a supplier of drugs and sundries in a minimum of three (3) government Hospitals for the last three consecutive years
- Licence by National Drug Authority
- Must be supervised by a registered pharmacist who must have practiced for at least 3years
- Must have been recognised by the NDA for good pharmaceutical practice (GPP-Accreditation)

### D Financial Comparison Criteria

#### 7. Costs to be included in Bid Price

- 7.1 The financial comparison shall be conducted in accordance with ITB Clause 36. The costs to be included in the bid price bid are:
  - (a) for supplies; the unit and total delivered price based on the delivery terms requested and the estimated quantity specified. The bid with the lowest evaluated price, from among those which are eligible, compliant and substantially responsive shall be the best evaluated bid.
  - (b) for services, fees; reimbursables and miscellaneous costs, for each activity. The bid achieving the highest combined technical and financial score shall be the Best Evaluated Bid.
  - (c) taxes, duties and levies;

#### 8 Non-cost Factors to be included in Evaluated Price

8.1 The non-cost factors to be included in the evaluated price are: (a)

#### 9 Margin of Preference

#### 10 Determination of Best Evaluated Bid or Bids

- 10.1 (a) for supplies; the bid with the lowest evaluated price, from among those which are eligible, compliant and substantially responsive shall be the best evaluated bid.
  - (b) for services, the bid achieving the highest combined technical and financial score shall be the Best Evaluated Bid.
- 10.2 Notwithstanding paragraph 10.1, if this Bidding Document allows Bidders to quote different prices for single lots and for the award to a single Bidder of multiple lots, the Procuring and Disposing Entity shall conduct a further financial comparison to apply any conditional discounts. The bid or bids offering the lowest priced combination of all the lots shall be the best evaluated bid or bids.

### E Post-qualification Criteria

# **Section 4. Bidding Forms**

### **Table of Forms**

| Price Schedule for Supplies or Services |                              |
|---|------------------------------|
| Bid Security                            | Error! Bookmark not defined. |
| Manufacturer's Authorisation            | Error! Bookmark not defined. |

[This Bid Submission Sheet should be on the letterhead of the Bidder and should be signed by a person with the proper authority to sign documents that are binding on the Bidder]

# **Bid Submission Sheet**

Date: [insert date (as day, month and year) of bid submission]

Procurement Reference No: [insert Procurement Reference number]

To: [insert complete name of Procuring and Disposing Entity]

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Document, including Addenda No.: [insert the number and issue date of each Addenda];
- (b) We offer to conform with the Bidding Document and in accordance with the response times specified in the Statement of Requirements, Bills of Quantities or Terms of Reference the following Supplies or Services under a framework contract arrangement [insert a brief description of the Supplies or Services. Amend wording and attach relevant details if alternative response times are is proposed];
- (c) We understand that any resulting contract will be a framework contract, with estimated quantities, and that you will not be bound to purchase any Supplies or Services with the exception of any guaranteed minimum value;
- (d) The total price of our Bid, excluding any discounts offered in item (d) below, is: [insert the total bid price in words and figures, indicating the various amounts and the respective currencies];
- (e) The discounts offered and the methodologies for their application are: Unconditional discounts. If our bid is accepted, the following discounts shall apply. [Specify in detail each discount offered (eg amount/percentage) and the specific item of the Statement of Requirements to which it applies.]

Methodology of application of the unconditional discounts. The discounts shall be applied using the following method: [Specify precisely the method that shall be used to apply the discounts];

Conditional discounts. If our bids for more than one lot are accepted, the following discounts shall apply. [Specify precisely each discount offered (eg amount/percentage) and the conditions of the discount.]

Methodology of application of the conditional discounts. The discounts shall be applied using the following method: [Specify in detail the method that shall be used to apply the discounts];

- (f) Our bid shall be valid for a period of [specify the number of calendar days] calendar days from the date fixed for the bid submission deadline in accordance with the Bidding Document, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (g) We, including any subcontractors or providers for any part of the contract resulting from this procurement process, are eligible to participate in public procurement in accordance with ITB Clause 4.1
- (h) If our bid is accepted, we commit to obtain a Performance Security in accordance with the Bidding Document in the amount of *[insert amount and currency in words and figures of the performance security]* for the due performance of the Contract;

- (i) We, including any subcontractors or Providers for any part of the contract, have nationals from the following eligible countries [insert the nationality of the Bidder, including that of all parties that comprise the Bidder, if the Bidder is a Joint Venture consortium or association, and the nationality of each subcontractor];
- (j) We undertake to abide by the Code of Ethical Conduct for Bidders and Providers during the procurement process and the execution of any resulting contract;
- (k) We are not participating, as Bidders, in more than one bid in this bidding process, other than alternative bids in accordance with the Bidding Document;
- (I) We do not have any conflict of interest and have not participated in the preparation of the original Statement of Requirements for the Procuring and Disposing Entity;
- (m) We, our affiliates or subsidiaries, including any subcontractors or Providers for any part of the contract, have not been suspended by the Public Procurement and Disposal of Public Assets Authority in Uganda from participating in public procurement;
- (n) The following commissions, gratuities, or fees have been paid or are to be paid with respect to the bidding process or execution of the Contract: [insert complete name of each Recipient, their full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity. If none has been paid or is to be paid, indicate "none."]]

| Name of Recipient | Address | Reason | Amount &<br>Currency |
|-------------------|---------|--------|----------------------|
|                   |         |        |                      |
|                   |         |        |                      |
|                   |         |        |                      |

- We understand that this bid, together with your written acceptance thereof included in your Letter of Bid Acceptance, shall constitute a binding contract between us, until a formal contract is prepared and executed;
- (m) We understand that you are not bound to accept the lowest bid or any other bid that you may receive.

Signed: [signature of person whose name and capacity are shown below ] Name: [insert complete name of person signing the bid]

In the capacity of [insert legal capacity of person signing the bid]

Duly authorised to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on \_\_\_\_\_\_ day of \_\_\_\_\_\_, \_\_\_\_, \_\_\_\_ [insert date of signing]

[This Price Schedule should be signed by a person with the proper authority to sign documents for the Bidder. It should be included by the Bidder in its bid. The Bidder may reproduce this in landscape format but is responsible for its accurate reproduction].

## **Price Schedule for Supplies or Services**

Date: [insert date (as day, month and year) of bid submission]

Procurement Reference No: [insert Procurement Reference number]

Name of Bidder: [Insert the name of the Bidder]

| 1  | 2  | 3  | 4   | 5  | 6  | 7   | 8   |
|--|--|--|---|--|--|---|---|
| Item No.   | Supplies<br>or Services  | Country<br>of origin                               | Percent of<br>Ugandan<br>origin <sup>1</sup>  | Estimated<br>Quantity<br>(No. of<br>units)                                     | Unit price <sup>2</sup>  | Import<br>Duties,<br>Sales and<br>other<br>taxes per<br>unit <sup>2</sup>                     | Total<br>Price  |
| [insert number<br>of item<br>corresponding<br>to Statement of<br>Requirements] | [insert<br>brief<br>description<br>name of<br>Supplies or<br>Services] | [insert<br>country<br>of origin<br>of the<br>item] | [if the<br>margin of<br>preference<br>applies,<br>insert<br>percentage<br>of<br>Ugandan<br>origin for<br>this item] | [insert<br>estimated<br>number of<br>units of this<br>item to be<br>purchased] | [insert the unit<br>price of this<br>item, including<br>delivery in<br>accordance with<br>the delivery<br>terms<br>(Incoterms)<br>stated, but<br>excluding all<br>import duties<br>and taxes, paid<br>or payable in<br>Uganda] | [insert all<br>import<br>duties,<br>taxes paid<br>or payable<br>in Uganda<br>on this<br>item] | [insert<br>the total<br>price for<br>this<br>item,<br>which<br>should<br>equate<br>to<br>columns<br>5x(6+7] |

Signed: [signature of person whose name and capacity are shown below ] Name: [insert complete name of person signing the bid]

In the capacity of [insert legal capacity of person signing the bid]

Duly authorised to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on \_\_\_\_\_\_ day of \_\_\_\_\_\_, \_\_\_\_\_ [insert date of sign

<sup>&</sup>lt;sup>1</sup> In accordance with margin of preference ITB Clause 35, if applicable

<sup>&</sup>lt;sup>2</sup> In accordance with ITB Clauses 14 and 15

# **Section 6. Statement of Requirements**

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| 1. | List of Supplies or ServicesError! Bookmark not defined. |
|----|--|
| 2. | Delivery and Completion Schedule                         |
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| 4. | DrawingsError! Bookmark not defined.                     |
| 5. | Inspections and Tests                                    |

| ITEM DESCRIPTION             | QUANTITY   | UNIT COST |
|------------------------------|------------|-----------|
| RHEUMATOID FACTOR            | 1vial      |           |
| TYPHOID IgG/IgM              | 50 strips  |           |
| TYPHI (O) Ag                 | 1vial      |           |
| TYPHI (H) Ag                 | 1vial      |           |
| BRUCELLA Ag                  | 1vial      |           |
| H.PYLORI Ab                  | 50 strips  |           |
| H.PYLORI Ag stool            | 25 strips  |           |
| TPHA strips                  | 50 strips  |           |
| Urine/Serum HCG              | 50 strips  |           |
| FECAL OCCOLT BLOOD           | 25 strips  |           |
| CRP strips Semi quantitative | 25 strips  |           |
| 70% ISOPROPYL ALCOHOL SWABS  | 100 pieces |           |
| TOXO IgG/IgM                 | 25 strips  |           |
| HEPATITIS B FULL PANEL       | 20 strips  |           |
| HBsAg strips                 | 50 strips  |           |
| HEP.C strips                 | 50 strips  |           |
| Urine TB LAM Ag              | 100 strips |           |
| FROSTED GLASS SLIDE          | 50 pieces  |           |
| URITIX 10 PARAMETER          | 100 strips |           |
| GLUCOSTIX                    | 25 strips  |           |
| 2 ML SYRINGES                | 100 pieces |           |
| BD BUTTER FLY NEEDLES        | 50 pieces  |           |
| 5ML SYRINGES                 | 100 pieces |           |
| EDTA PURPLE TOP VACUTAINERS  | 100 pieces |           |
| RED TOP VACUTAINERS          | 100 pieces |           |
| PASTEUR PIPETTES             | 500 pieces |           |
| GREY TOP VACUTAINERS         | 100 pieces |           |
| COTTON WOOL                  | 1roll      |           |
| PASTEUR PIPETTES             | 500 pieces |           |
| EXAMINATION GLOVES           | 1box       |           |
| Serum CrAg                   | 30 strips  |           |
| SAFETY BOX                   | 1 dozen    |           |
| BIN LINNERS (B, R & Y)       | 1piece     |           |
| INDIA INK                    | 100ml      |           |
| ABSOLUTE METHANOL 99%        | 1Litre     |           |
| FIELD'S STAIN A              | 1Litre     |           |
| FIELD'S STAIN B              | 1Litre     |           |
| CRYSTAL VIOLET               | 1Litre     |           |
| LUGO'S IODINE                | 1Litre     |           |
| ACETON ALCOHOL               | 1Litre     |           |
| NEUTROL RED                  | 1Litre     |           |
| Anti A GROUPING SERA         | 1vial      |           |
| Anti B GROUPING SERA         | 1vial      |           |
| Anti D GROUPING SERA         | 1vial      |           |
| SULPHO SALICYLIC ACID (SSA)  | 1Litre     |           |

| ANTI STREPTOLYSIN O (ASOT) | 1vial |  |
|----------------------------|-------|--|
| ANA                        | 1     |  |
| ANTI CCP                   | 1     |  |
| SODIUM METABISULPHITE      | 1000g |  |

The attached commodity specific conditions will form an integral part of any resulting contract.

### 2. Delivery and Completion Schedule

### Procurement Reference Number: JRRH/SUPLS/2025-26/00063

The response time shall commence from the date of each call-off order. The Provider shall meet the response times for any call-off order, subject to the limitations in the contract.

Call-off orders may be issued at any time during a period of: \_\_\_\_\_\_.

| Item   | Brief Description                      | Response Time   | Delivery Point/ |
|--------|--|-----------------|-----------------|
| number | of Supplies or Services                | (days/wks/mths) | Site            |
| 1      | As per the itemized requirements above |                 |                 |

### 3. Terms of Reference and Technical Specifications

### Procurement Reference Number: JRRH/SUPLS/2017-2018/00003

Column b states the minimum terms of reference and technical specifications of the item(s) required by the Procuring and Disposing Entity.

The Bidder is to complete column c with the terms of reference and technical specification of the item(s) offered and to state "comply" or "not comply" and give details of the areas of non-compliance.

| Item<br>No. | Terms of Reference and Technical<br>Specifications required<br>including applicable standards | Compliance of Terms of Reference and<br>specifications<br>offered |
|-------------|---|---|
| a           | b   | С   |
| 1           | RHEUMATOID FACTOR   |   |
| 2           | TYPHOID IgG/IgM   |   |
| 3           | TYPHI (O) Ag  |   |
| 4           | TYPHI (H) Ag  |   |
| 6           | BRUCELLA Ag   |   |
| 7           | H.PYLORI Ab   |   |
| 8           | H.PYLORI Ag stool   |   |
| 9           | TPHA strips   |   |
| 10          | Urine/Serum HCG   |   |
| 11          | FECAL OCCOLT BLOOD  |   |
| 12          | CRP strips Semi quantitative  |   |
| 13          | 70% ISOPROPYL ALCOHOL SWABS   |   |
| 14          | TOXO IgG/IgM  |   |
| 14          | HEPATITIS B FULL PANEL  |   |
| 16          | HBsAg strips  |   |
| 17          | HEP.C strips  |   |
| 18          | Urine TB LAM Ag   |   |
| 19          | FROSTED GLASS SLIDE   |   |
| 20          | URITIX 10 PARAMETER   |   |
| 21          | GLUCOSTIX   |   |
| 22          | 2 ML SYRINGES   |   |
| 23          | BD BUTTER FLY NEEDLES   |   |
| 24          | 5ML SYRINGES  |   |
| 25          | EDTA PURPLE TOP VACUTAINERS   |   |
| 26          | RED TOP VACUTAINERS   |   |
| 27          | PASTEUR PIPETTES  |   |
| 28          | GREY TOP VACUTAINERS  |   |
| 29          | COTTON WOOL   |   |
| 30          | PASTEUR PIPETTES  |   |
| 31          | EXAMINATION GLOVES  |   |
| 32          | Serum CrAg  |   |
| 33          | SAFETY BOX  |   |
| 34          | BIN LINNERS (B, R & Y)  |   |
| 35          | INDIA INK   |   |
| 36          | ABSOLUTE METHANOL 99%   |   |
| 37          | FIELD'S STAIN A   |   |

| Item<br>No. | Terms of Reference and Technical<br>Specifications required<br>including applicable standards | Compliance of Terms of Reference and<br>specifications<br>offered |
|-------------|---|---|
| 38          | FIELD'S STAIN B   |   |
| 39          | CRYSTAL VIOLET  |   |
| 40          | LUGO'S IODINE   |   |
| 41          | ACETON ALCOHOL  |   |
| 42          | NEUTROL RED   |   |
| 43          | Anti A GROUPING SERA  |   |
| 44          | Anti B GROUPING SERA  |   |
| 45          | Anti D GROUPING SERA  |   |
| 46          | SULPHO SALICYLIC ACID (SSA)   |   |
| 47          | ANTI STREPTOLYSIN O (ASOT)  |   |
| 48          | ANA   |   |
| 49          | ANTI CCP  |   |
| 50          | SODIUM METABISULPHITE   |   |

The detailed technical evaluation will examine the terms of reference and technical specification of the items offered in column c and determines whether this meets the minimum specifications or terms of reference in column b. Bidders must complete column c or the bid will be rejected. **For supplies, bidders are required to include technical literature to support the details provided in column c.** 

## 5. Inspections and Tests

### Procurement Reference Number: JRRH/SUPLS/2017-2018/00003

| List of Inspections and Tests                            |  |
|--|--|
| Items subject to Inspection and Tests;                   | As per the given call off orders         |
| Type of inspection or tests and the standards to be met; |  |
| Location of the inspection or tests;                     | Hospital stores                          |
| Inspection agency;                                       | Hospital Pharmacy and Private wing staff |
| Timing of the inspection;                                | Upon delivery                            |

| List of Inspections and Tests      |  |
|------------------------------------|--|
|                                    |  |
| Notifications or documentation     |  |
| required from the provider;        |  |
| Provision of any samples for       |  |
| inspection;                        |  |
| Cost of the inspection;            |  |
| Arrangements and costs for any re- |  |
| inspection required;               |  |
| Any other relevant details.        |  |

# **Section 8. Special Conditions of Contract**

The following Special Conditions of Contract (SCC) shall supplement the General Conditions of Contract (GCC). Whenever there is a conflict, the provisions herein shall prevail over those in the GCC.

| GCC clause<br>reference | Special Conditions  |
|-------------------------|---|
|                         | The Procurement Reference Number is: JRRH/SUPLS/2025-26/00064   |
| GCC 1.1(i)              | The Procuring and Disposing Entity is: Jinja Regional Referral Hospital   |
| GCC 1.1 (g)             | The Eligible Countries are those listed in Section 5 of the Bidding Document.   |
| GCC 1.1 (o)             | The Site(s) is/are:   |
| GCC 1.1                 | In addition to the definitions in GCC 1.1, the following words and expressions shall have the meanings hereby assigned to them: |

| GCC clause<br>reference | Special Conditions  |  |
|-------------------------|---|--|
|                         | <ul> <li>(p) "Framework Contract" means a contract arrangement for an<br/>estimated quantity or minimum value of Supplies or Services<br/>at fixed rates, where actual quantities are purchased by means<br/>of call-off orders and payment is made for the actual quantities<br/>delivered.</li> </ul> |  |
|                         | <ul> <li>(q) "Call-Off Order" means an order issued by the Procuring and<br/>Disposing Entity for the purchase of specified quantities of the<br/>Supplies or Services under a framework contract.</li> </ul>   |  |
|                         | <ul><li>(r) "Response Time" means the period for delivery of the<br/>Supplies or Services, calculated from the date of a call-off<br/>order.</li></ul>  |  |
| GCC 2.1(g)              | The other documents forming part of the Contract are the call-off orders issued under the Contract.   |  |
| GCC 4.2 (b)             | The version of Incoterms shall be: 2020   |  |
| GCC 5.1                 | The language shall be: English.   |  |
| GCC 6.1                 | The individuals or firms in a joint venture, consortium or association be jointly and severally liable.   |  |
| GCC 8.1                 | For <b>notices</b> , and the issue of call-off orders, the Procuring and Disposing Entity's address shall be:   |  |
|                         | Attention: Hospital Director  |  |
|                         | Street Address: Bax Road  |  |
|                         | Floor/Room number:  |  |
|                         | Town/City: Jinja  |  |
|                         | Postal Code/PO Box: <b>43, Jinja</b>  |  |
|                         | Country: Uganda   |  |
|                         | Telephone:  |  |
|                         | Facsimile number:   |  |
|                         | Email address:  |  |
|                         | For <b>notices</b> , including call-off orders, the Provider's address shall be:  |  |
|                         | Attention:  |  |
|                         | Street Address:   |  |
|                         | Floor/Room number:  |  |
|                         | Town/City:  |  |

| GCC clause<br>reference | Special Conditions  |
|-------------------------|---|
|                         | Postal Code/PO Box:<br>Country:<br>Telephone:<br>Facsimile number:<br>Email address:  |
| GCC 9.1                 | The Governing law shall be the law of Uganda.   |
| GCC 10.2                | The formal mechanism for the resolution of disputes shall be: Arbitration   |
| GCC 11.1                | Notwithstanding the provisions of GCC 11.1, the quantities specified in the Statement of Requirements are estimated and are not purchased by this contract. The quantity of Supplies or Services to be provided shall be as specified in call-off orders.   |
| GCC 12.1                | The Delivery of the Supplies and Services shall be in accordance with each call-<br>off order. Delivery and Completion shall be within the response times specified<br>in the Bills of Quantities and Delivery and Completion Schedule specified in the<br>Statement of Requirements, calculated from the date of each call-off order.<br>The shipping and other documents to be furnished by the Provider for each call-<br>off order are: <b>Invoice, Delivery Note</b> |
| GCC 15.1                | Notwithstanding the provisions of GCC 15.1 and GCC 1.1(d), the Contract Price specified in the Agreement shall be the estimated price payable to the Provider and the actual price payable to the Provider shall be calculated on the basis of the unit prices specified in the Price Schedule and the quantities specified in call-off orders, subject to any minimum value specified in the Statement of Requirements.  |
| GCC 15.2                | The price adjustment shall be: 15% upwards and 15% down wards depending on the prevailing circumstances   |
| GCC 16.1                | Payment shall be made in full for each call-off order following delivery of the Supplies or Services specified in the call-off order and submission of an invoice and the documents listed in clause 12.1.  |
| GCC 16.3                | The payment period shall be: 30 days after invoicing  |
| GCC 16.4                | The currency(ies) for payments shall be: <b>UGX</b>   |

| GCC clause<br>reference | Special Conditions   |
|-------------------------|--|
| GCC 17.1                | The Provider shall be responsible for all taxes, import duties and levies imposed<br>on the Provider except for the following:   |
| GCC 17.2                | The Procuring and Disposing Entity shall be responsible for all taxes, import duties and levies imposed by law in Uganda on the Supplies or Services except for the following:   |
| GCC 18.1                | A Performance Security be required.<br>The amount of the Performance Security shall be:<br>The currency shall be:  |
| GCC 18.3                | The forms of acceptable Performance Securities are:  |
| GCC 18.4                | Discharge of the Performance Security shall take place not later than twenty-<br>eight (28) days following the date of completion of the Provider's performance<br>obligations under the Contract.<br>The Performance Security shall be reduced in value following completion of the<br>Provider's obligations under each call-off order, by an amount proportionate to<br>the value of the contract price represented by the call-off order.  |
| GCC 23.2                | The packing, marking and documentation within and outside the packages shall be: marked Jinja Regional Referral Hospital   |
| GCC 24.1                | The insurance coverage shall be: NA  |
| GCC 25.1                | The INCOTERM shall be: 2010  |
| GCC 26.2                | The location for conducting inspections and tests shall be: Hospital Store premises  |
| GCC 27.1                | <ul> <li>Liquidated Damages shall apply if the Provider fails to deliver any or all of the Supplies and Services specified in any call-off order within the response times specified in the Statement of Requirements.</li> <li>Notwithstanding the provisions of GCC 27.1, the amount of liquidated damages shall be calculated as a percentage of the value of the call-off order and shall apply only to the call-off order under which the Provider has failed to deliver the Supplies or perform the Services.</li> <li>The liquidated damage shall be: 5 % of the value of the call-off order per week.</li> </ul> |

| GCC clause<br>reference | Special Conditions   |
|-------------------------|--|
|                         | The maximum amount of liquidated damages shall be: % of the value of the call-off order.                           |
| GCC 28.3                | The period of validity of the Warranty shall be: NA  |
| GCC 28.5                | The period within which the Provider shall repair or replace defective Supplies or Services shall be: <b>4days</b> |
| GCC 30.1                | The amount of aggregate liability shall be:  |